



# **New Hampshire Art Association**

## **Exhibition Title: *Small Works Gallery***

### **2018**

#### **ABOUT:**

The Small Works Gallery is a way for NHAA members to exhibit and sell artwork year round at the Robert Lincoln Levy Gallery. The Small Works Gallery has no theme, it is not juried and there is additional cost. This is benefit exclusively for the NHAA membership.

#### **SUMISSIONS:**

- 1 to 2 new and original artworks - OR – 1 to 2 small sculptures
- 1-5 new and original unframed work in plastic sleeves

#### **ELIGIBILITY:**

- NHAA Members only

#### **ARTWORK REQUIREMENTS**

- The size limitation for both the framed works and work in plastic sleeves is 16 inches in the longest direction, including frame and/or mat.
- Original and of professional quality (no giclee reproductions or notecards).
- Must comply with all NHAA framing policies (see below)
- No diptychs (when submitted with one other painting)
- All work must be for sale.
- Artwork price to not exceed \$300.
- All work, both framed and in plastic sleeves, must be properly labeled on the back with artist's name, title, and medium, and price.
- Presentation must be clean, presentable, and professional.
- Final hanging decision left up to gallery management. Artwork that does not follow requirements will not be displayed.

#### **SALES:**

All entries must be for sale. Artists will receive 60% of the sales prices and NHAA will receive 40% of the sale. The customer will take the artwork with them at the time of the sale.

#### **SMALL WORKS CHANGEOVER:**

Art will be completely changed out 6 times per year.

Receiving and pick up will coincide with receiving and pick up for monthly exhibitions.

**LIABILITY:**

NHAA will not be responsible for any loss or damage to any artwork from any cause regardless of fault. Submitting artwork indicates agreement to these terms by the artist.

**NHAA PRESENTATION and FRAMING POLICIES:**

NHAA exhibits only original works of art. Customers who purchase art from a professional organization such as the NHAA should receive artwork that is professionally framed, finished and labeled.

Policies apply to all NHAA exhibitions at on and off-site locations.

It is the sole responsibility of the artist's to abide by current trademark and copyright laws. Copyright infringement will result in the loss of NHAA membership.

**2D ARTWORK /WORKS ON PAPER/ WORKS ON CANVAS**

(Including drawings, photography, and all printmaking)

- All works on paper, except small works, must be framed and should be matted or lifted away from the glass with archival matting or spacers.
- Frames and mats must be clean, professionally cut/constructed, and undamaged.
- All works must be wired and ready to hang at delivery.
- Saw tooth hangers will NOT be accepted.
- Works on canvas do not need to be framed as long as the sides of the canvas are painted or finished with a strip frame. Surface and corners should be taut, wrinkle-free, and free of visible threads or staples.
- All work must be completely dry.
- Works on artboard, Masonite, wood, etc., must follow the above requirements and instructions.

**3D ARTWORK**

- Any three-dimensional work intended for wall hanging must have appropriate hanging devices built into the piece. The piece should be wired if necessary and should also include any instructions for hanging.
- Consideration must be given to the underside of the piece to assure it is finished to protect the surface on which it rests.
- All three-dimensional work must be structurally stable or otherwise contained.

# Small Works Consignment Sheet



## 2018 CHANGEOVER DATES:

- Mon. January 29th, 9am - 5pm
- Mon. April 2nd, 9am - 5pm
- Mon. May 28th, 9am - 5pm
- Mon. July 30th, 9am - 5pm
- Mon. October 1st, 9am- 5pm
- Mon. December 3rd, 9am - 5pm

## AGREEMENT:

Submitting artwork to the Small Works Gallery will indicate agreement to the conditions and requirements outlined in the Small Works Gallery guidelines.

**ARTIST'S NAME:** \_\_\_\_\_

**ARTIST'S PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**DROP OFF DATE:** \_\_\_\_\_

## FRAMED OR SCULPTURES: (1 or 2 pieces)

Title	Medium	Price	Date Sold

## PLASTIC WRAPPED (1 to 5 pieces)

Title	Medium	Price	Date Sold

**PICKUP DATE:** \_\_\_\_\_

**PICK UP SIGNATURE** \_\_\_\_\_